

Thank you for your interest in becoming a wholesale broker with Carrington Mortgage Services, LLC ("CMS"). Documentation needed to support broker approval may vary, but the items listed below are required from applicants. Please use this checklist to ensure the application is complete and to expedite processing. A complete application and approval of the broker is required prior to loan applications being accepted for registration. Please return the completed application package to your Account Executive for submission. We will generally provide a response to your complete application within five (5) business days of receipt from your Account Executive.

### ***Required Documentation***

- Completed and signed **Wholesale Broker Application**
- Authorization to Release Information** form completed and signed by principal officers, owners, partners and broker of record
- A completed signed **Wholesale Broker Agreement**
- Completed **Broker Compensation Agreement**
- Completed **W-9** form
- Completed **Roster of Mortgage Loan Originators and Loan Processors**
- Current financial statements (Balance Sheet and Profit & Loss Statement) dated within the past 5 months
- Resumes of the owner, broker, officers/principals and partners
- Copy of applicant's Quality Control Plan
- For FHA and/or VA lending, resumes of staff or contractor reflecting experience in FHA and/or VA lending. In lieu of resumes, copies of training completion certificates for one or more of the following: FHA processing, FHA origination, or FHA underwriting.

### ***Required Documentation (VA Lending)***

*For Broker applicants who wish to submit VA eligible loan applications to CMS, please provide:*

- Completed **VA Authorized Agent Sponsorship Form**
- A \$100 check payable to "Department of Veterans Affairs"

Please note that CMS follows the requirements of the Dodd-Frank Act and the final rules issued by the Consumer Financial Protection Bureau (CFPB).

If you have any further questions about documentation or the processing of your application, please be sure to contact your Account Executive.

### POLICY OVERVIEW

The Broker Approval Policy retains only the strongest and most reputable Brokers to deliver loans. Broker relationships are defined as mortgage loan brokers who originate and process loans that are submitted for loan approval and funding in CMS's name. A complete application and approval of the Broker is required prior to loan applications being registered.

### BROKER CRITERIA

The Broker must meet criteria as follows.

- ❖ Be properly licensed and authorized to originate and broker loans meeting CMS's product line and underwriting requirements.
- ❖ Have been in business for at least two years. In cases of newer firms, principals should have a minimum of five years' experience in mortgage lending.
- ❖ Have a good reputation in the industry with proven references, and a high level of professionalism and strong ethical standards.
- ❖ Have a minimum net worth of \$15,000.
- ❖ Have a "good standing" rating with all governmental licensing and revenue collection agencies, including a public record clear of any civil or criminal judgments. A Broker whose firm has been suspended, is currently under investigation by any governmental agencies or has an open judgment in excess of \$15,000 will not be approved and will not be renewed to do business with CMS.
- ❖ All principal officers, owners and/or partners and the broker of record must have an acceptable personal credit profile. In the case of corporations, the entity must have a satisfactory corporate report. Past credit difficulties will be reviewed on a case-by-case basis. A letter from the Broker explaining the derogatory item(s) is required.
- ❖ To be eligible for FHA originations, Broker must meet one of the following qualifications:
  - 1) be an active FHA originator under the HUD Loan Correspondent program closing FHA loans within the past six (6) months;
  - 2) have completed FHA/HUD training and received certification as a FHA originator;
  - 3) have employees who have completed FHA/HUD training and received certification as a FHA processor, FHA originator or FHA underwriter. Broker must further receive certification as a FHA originator within sixty (60) days of approval.
- ❖ To be eligible for VA originations, Broker must be an approved VA agent sponsored by a lender.

Carrington Account Executive \_\_\_\_\_

**COMPANY INFORMATION**

Company Name / DBA ("Applicant"): \_\_\_\_\_

Address: \_\_\_\_\_ Suite: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Company NMLS ID: \_\_\_\_\_ Company Phone: \_\_\_\_\_ Company Website: \_\_\_\_\_

Business Entity:  Individual  Corporation  Bank Charter  Partnership  Sole Proprietorship  Limited Liability Company

If a Corporation or Limited Liability Company, is the applicant a subsidiary of or controlled by another entity.  Yes  No

If yes, indicate entity name: \_\_\_\_\_ (include an organization chart, if necessary)

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

State of Incorporation or Organization: \_\_\_\_\_ Date Formed: \_\_\_\_\_ Business Tax ID: \_\_\_\_\_

**OWNERSHIP / MANAGEMENT (Attach Sheet If Necessary)**

Name	NMLS #	Title	% Owner	Contact Email	SSN

**BROKER OF RECORD**

Name	NMLS #	Title	Contact Email	SSN

**STATE LICENSES (List States Requested for CMS Approval, Attach Sheet If Necessary)**

State	License Type	State	License Type	State	License Type

**ADDITIONAL BRANCHES (Attach Sheet If Necessary)**

Address	City	State	Zip	Branch Manager	Phone Number

**REFERENCES & COMPANY VOLUME**

List the five largest volume lenders to whom you broker loans:

Company	Monthly Volume	Loan Type(s)	Contact	Phone Number

## AGENCY INFORMATION

- 1) Do you wish to broker FHA loans to CMS?  Yes  No **If "Yes"**, do you have a FHA ID #?  Yes  No FHA ID #: \_\_\_\_\_
- 2) Do you wish to broker VA loans to CMS?  Yes  No **If "Yes"**, you must either 1) provide a copy of your VA approval letter, or 2) submit a request for VA sponsorship with CMS. Check here if you wish to make a sponsorship request:

## DISCLOSURES

- 1) Within the last three (3) years, has the Applicant, its owners, its broker(s) of record or any of its employees (i) had any formal complaints or disciplinary action filed against them with a federal or state mortgage banking/broker regulatory authority, (ii) been found in violation of any mortgage banking/broker federal or state regulatory authority's statutes or regulations, (iii) had an order entered against them by a federal or state mortgage banking/broker regulatory authority or (iv) been denied, suspended or had a registration or license revoked by a federal or state mortgage banking/broker regulatory authority?  
 Yes  No
- 2) Has your company ever had unfavorable findings with regard to brokerage or mortgage operations or servicing activities included in any audit, examination or report by FHA, VA, Fannie Mae, Freddie Mac or any regulatory, supervisory or investigating agency?  
 Yes  No
- 3) Has any owner, partner, officer, director, employee or loan officer been affiliated with any company/business that was suspended by FHA, VA, Fannie Mae, or Freddie Mac and/or subject to any voluntary or involuntary bankruptcy proceedings?  
 Yes  No
- 4) Has the Applicant ever been suspended from brokering loans to another lender or had its approval status revoked by another lender?  
 Yes  No
- 5) Has any owner, partner, officer, director, employee or loan officer of your company ever been found guilty of a felonious criminal offense?  
 Yes  No
- 6) Is there any pending litigation involving the company or any of its owners, partners, shareholders, directors, officers, employees or loan officers?  
 Yes  No
- 7) Has your company ever been denied, suspended or disqualified by any MI companies?  
 Yes  No
- 8) Has there been a material change in company ownership, board of directors or senior management in the past 12 months?  
 Yes  No

**If you answered "Yes" to any of questions 1-8, please explain (attach additional sheets if necessary):**

- 
- 9) Does Applicant have a due diligence process in place to ensure compliance with "high-cost" and "predatory lending" statutes for all applicable federal, state and, if necessary, local laws?  
 Yes  No

**If you answered "Yes" to question 9, please select any of the following that apply (at least one):**

Have a QC Plan or Fraud Prevention Policy in place  Use a 3<sup>rd</sup> Party review or Compliance Software System  Other (explain):

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**If you answered "No" to question 9, please select one of the following:**

Do not participate in high cost loans or sub-prime loans  Compliant to all SAFE act requirements  Other (explain):

- 
- 10) Have you been required to repurchase a loan(s) from lenders or investors or signed an indemnification against loss to lenders or investors in the past 12-months?  
 Yes  No

**If you answered "Yes" to question 10, please state number of loan(s): \_\_\_\_\_ Total dollar amount of loans or losses: \$ \_\_\_\_\_**

- 11) Has the company adopted a policy for verifying potential employees against the following industry exclusionary lists: GSA Excluded Parties List, HUD Limited Denial Participation (LDP) List, Federal Housing Finance Agency (FHFA) Suspended Counterparty List (SCP) and state specific debarment lists (e.g., CA, GA):  
 Yes  No

**If you answered "No" to question 11, please provide explanation for lack of process and/or steps taken to remediate**

- 12) Has the company adopted a policy for the regular training of all employees in federal and state regulatory compliance including but not limited to the processing, tracking and resolution of client and employee complaints?  
 Yes  No

**If you answered "No" to question 12, please provide explanation for lack of process and/or steps taken to remediate**

## WAREHOUSE LINES (If Applicable)

Do you currently use a warehouse line to fund a portion of your loans? If yes, please list below

Warehouse Provider	Line Amount	Contact	Phone Number

For loans you fund with your warehouse line, are you delegated, non-delegated or both?    Delegated    Non-Delegated    Both

## AFFILIATED BUSINESS RELATIONSHIPS

CMS generally does not permit real estate related fees to be paid to affiliates of mortgage brokerage companies at or before settlement of a loan. If your company has an affiliated business arrangement with another company, you are required to disclose that relationship below. CMS must provide written approval prior to using the services of any entity disclosed below for a CMS mortgage transaction. Failure to disclose affiliated businesses is a breach of the Broker Agreement.

**Please provide the below information on any affiliated service provider:**

Services Provided	Name of Company	% Owned	% Of Loans Using Services
<input type="checkbox"/> Appraisal Services / Management			
<input type="checkbox"/> Construction or Home Improvement			
<input type="checkbox"/> Credit Repair			
<input type="checkbox"/> Escrow, Settlement or Closing Services			
<input type="checkbox"/> Real Estate Sales / Brokerage			
<input type="checkbox"/> Private Loan Financing ("Hard" Money)			
<input type="checkbox"/> Title Services	Name of Company Underwriting Title Policies:		

- 1) Is the borrower informed of the affiliation between broker and above business in all loan applications?    Yes    No  
 2) Do borrowers have the opportunity to choose a non-affiliated business for the above services?    Yes    No

## BROKERIQ WEBSITE ACCESS

Please provide us the name, NMLS ID number (if applicable), e-mail address and phone number of the Manager and/or Administrator who will be responsible for assigning logins and password for each user to CMS' loan submission website, *BrokerIQ*. *BrokerIQ* allows real time loan status, update, and tracking. Upon approval, CSM will provide the Administrators with their credentials and instructions on setting up users. If you need assistance on how to use the website and manage access for your users, please feel free to contact your Account Executive or the *BrokerIQ* ASK Online Chat at <https://brokeriq.carringtonwholesale.com/>.

**Manager/Administrator(s)**

Name	e-mail Address	NMLS ID #	Phone Number	Manager? Y/N

## AUTHORIZED INDIVIDUALS

The below-named individual(s) are hereby authorized in the name of and on behalf of the Applicant to enter into any agreement with CMS to broker mortgage loans to CMS and these individuals are further authorized to enter into commitments with CMS to execute any and all other documents on behalf of the Applicant. This authorization shall remain in full force and effect until CMS receives written notification, as defined under the Broker Agreement, to revoke any and all previous authorizations given by Applicant.

- |                                   |                                   |
|-----------------------------------|-----------------------------------|
| 1) _____<br>Authorized Individual | 4) _____<br>Authorized Individual |
| 2) _____<br>Authorized Individual | 5) _____<br>Authorized Individual |
| 3) _____<br>Authorized Individual | 6) _____<br>Authorized Individual |

## COMMUNICATIONS

From time to time, Carrington Mortgage Services LLC, its subsidiaries or affiliates (also collectively known as "CMS") may communicate with Applicant to provide them with information related to their business relationship with CMS, including, without limitation, loan product information and notices. In some cases, the information may be communicated via CMS's web site. In other cases, the information may be communicated via email. To confirm the Applicant's agreement to receive communications via email, please check the appropriate boxes below:

- 1) Applicant hereby consents to receive information from CMS by email:  
 Yes    No, I wish to receive notifications by U.S. Mail to the address identified herein.

**If you answered "Yes" above, please provide the employee e-mails you wish to include in the categories checked:**

Name	e-mail Address	Types of e-mail (Check All that Apply)		
		Rates	Guideline Updates	Loan Product Features
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- 2) The Applicant further consents to receive such information at any other email address that the Applicant or its owners, officer, broker of record or employees, may provide to CMS from time to time after the date of this application:  
 Yes    No

## CERTIFICATION AND AUTHORIZATION

I (We) hereby authorize CMS to conduct a background check regarding any of the information provided on this application, including, without limitation, obtaining a credit report for any of the individuals listed on this application as an owner, broker of record or employee of the Applicant. In connection with this authorization, I (we) hereby certify that Applicant has obtained all required consents and approvals of all individuals listed on this application to authorize CMS and its affiliates to conduct such background checks and obtain such credit reports on such individuals. Applicant acknowledges that such reports and information will be obtained and used only in connection with CMS's approval of Applicant and evaluation of Applicant's eligibility to do business with CMS and not for any consumer credit or other purpose.

Applicant is required to have a documented hiring policy and procedure in place for checking all employees, including management and owners, against the U.S. General Services Administration (GSA) Excluded Parties List, the HUD Limited Denial of Participation List (LDP List), and the Federal Housing Finance Agency (FHFA) Suspended Counterparty Program (SCP) list. No person appearing on any such exclusionary list may be employed by or involved in any business activities between Applicant and CMS. By signing below, Applicant certifies that it fully complies with this requirement.

CMS agree that any financial information provided by the Applicant will be treated as confidential and will not be released to any third party.

Applicant certifies to its best belief and knowledge that the information provided herein is true and correct.

\_\_\_\_\_  
**Broker of Record Signature**

\_\_\_\_\_  
 Typed Name

\_\_\_\_\_  
 Title

\_\_\_\_\_  
**Majority Owner/Officer Signature**

\_\_\_\_\_  
 Typed Name

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Firm Name

\_\_\_\_\_  
 Date

**PLEASE NOTE: Current CMS policy does not allow for title or escrow services to be performed by any company which is owned, in part or in full, by the same owner(s) as the broker.**



# AUTHORIZATION TO RELEASE INFORMATION

By executing this form, the Applicant and each of the undersigned persons hereby authorize Carrington Mortgage Services, LLC (CMS) and its assigns, and their authorized agents, at their discretion, to verify all information provided in the Application and to obtain credit reports (soft pull), business references and all other pertinent information. The information obtained is only used in connection with CMS' approval of the Applicant and evaluation of the Applicant's continued eligibility to do business with CMS and not for any consumer credit or other purposes. Additionally, the Applicant and each of the undersigned persons hereby consents to a review and confirmation of their moral character, business professional and financial reputation and standing, personal financial standing, fitness as a CMS client, and such other information as may be received during the review and confirmation to be provided to CMS.

Every firm, company, governmental agency, court, association or institution having control of any documents, records and other information pertaining the Applicant and each of the undersigned persons is hereby authorized and requested to furnish, allow to be copied or otherwise provide, information of the kind described above to CMS or its representatives, conducting the review and confirmation.

Please provide the information requested below for all principals, officers, and any responsible broker of record.

### Broker of Record

- -

_____	_____	_____
Full Name	SS #	Signature

### Owner #1)

- -

_____	_____	_____
Full Name	SS #	Signature

### Owner #2)

- -

_____	_____	_____
Full Name	SS #	Signature

### Owner #3)

- -

_____	_____	_____
Full Name	SS #	Signature

### Owner #4)

- -

_____	_____	_____
Full Name	SS #	Signature



# WHOLESALE BROKER AGREEMENT

THIS WHOLESALE BROKER AGREEMENT ("Agreement") is made on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between Carrington Mortgage Services, LLC, a Delaware Corporation with its corporate office located at 1600 South Douglass Road, Suites 110 & 200-A, Anaheim, California 92806 ("Lender") and \_\_\_\_\_, a(n) \_\_\_\_\_, with its principal place of business located at \_\_\_\_\_ ("Broker", Lender and Broker are hereinafter collectively referred to as the "Parties" and individually as a "Party").

## RECITALS

1. Broker is a duly licensed mortgage broker engaged in the business of taking mortgage loan applications from consumers for residential mortgage loans, aiding and assisting consumers in the pre-qualification for residential mortgage loans, choosing a mortgage product, completing a mortgage loan application and processing those applications on behalf of consumers in exchange for a fee.
2. Broker desires to submit residential mortgage loan applications and obtain mortgage loans from Lender for its applicants.
3. Lender extends credit to qualified applicants for mortgage loans secured by first and/or second liens on residential real property.
4. Lender and Broker desire to establish a relationship whereby Broker may submit residential mortgage loan application packages to Lender for possible acceptance of such applications in accordance with the terms and conditions set forth in this agreement.

NOW THEREFORE, in consideration of the promises and mutual covenants contained in this agreement, Lender and Broker agree as follows:

## ARTICLE 1 DEFINITIONS

**"Applicant"** means the person(s) who submit an Application to Broker that Broker subsequently submits to Lender and who, if Lender agrees to fund the Mortgage Loan, will be liable to Lender as the borrower on a Mortgage and Note, upon Closing.

**"Application"** means a completed credit application for a Mortgage Loan, the terms and conditions of which Lender shall specify and provide to Broker, including without limitation, terms and conditions relating to the principal amount, credit terms, rates, security and other requirements.

**"Broker"** means the loan originator identified above who generates Application(s) and submits them to Lender.

**"Closing," "Close" or "Closed"** means the funding of a Mortgage Loan by Lender.

**"Fee Agreement"** means a written disclosure and fee agreement between Broker and an Applicant establishing Broker's compensation for its services and the payment thereof.

**"Investor"** means the owner of a Mortgage Loan after it is sold on the secondary market.

**"Lender"** means Carrington Mortgage Services, LLC, the mortgage company identified above that may agree to fund Mortgage Loan(s). **"Lender's and/or Investors' Guidelines"** (sometimes also the "Guidelines") means the Underwriting criteria established by Lender and/or an Investors, as reflected on Lender's website as identified by its web or Uniform Resource Locator (URL) address. The Guidelines are incorporated herein by reference, and made a part hereof. Lender also reserves the right, in the exercise of its reasonable and good faith discretion, to revise the Guidelines at any time. Lender, however, will notify Broker promptly of all such revisions in writing at least ten (10) business days prior to their effective date, and the Guidelines that are in effect at the time Broker takes a loan application to be delivered pursuant to this Agreement, and prior to such notice and effective date shall apply to such Loan(s). Capitalized terms used in this Agreement shall have the meanings specified herein and in the Guidelines. Unless specifically stated otherwise herein, the terms and conditions of this Agreement shall prevail in the event of a discrepancy or conflict between the Guidelines and the Agreement.



**"Mortgage"** means the document(s) evidencing a security interest in or lien on the Mortgaged Property and any other collateral securing repayment of the Note, including without limitation any mortgage, deed of trust, deed to secure debt or security deed. **"Mortgage Loan(s)"** means a residential mortgage loan secured by a first or second lien on the Mortgaged Property, evidenced by a Note, Mortgage, and any other documents or instruments evidencing the borrower's indebtedness and the collateral securing repayment thereof, under this Agreement.

**"Mortgage Loan Program"** means the criteria established by Lender and/or an Investor, as reflected by Lender's and/or Investors' Guidelines, setting forth those Mortgage Loans available to eligible, prospective borrowers for Closing in accordance with the terms of this Agreement.

**"Mortgaged Property"** means the residential real property improved by a one- to- four family dwelling securing payment of the related Mortgage Loan.

**"Note"** means the promissory note evidencing a borrower's obligation to repay a Mortgage Loan.

**"Underwrite"** or **"Underwriting"** means the examination of an Applicant's Application, credit history, income and financial resources, assets and appraisal for the purpose of determining whether to extend credit to the Applicant, under applicable Guidelines

## **ARTICLE 2      DUTIES OF BROKER**

- 2.1 Broker shall take Applications and collect financial information for Applicants at its offices in its own name through its employees, agents, affiliates, and contractors.
- 2.2 If Broker contracts out for services through a third party service, such as contract processing, Broker shall ensure that such third parties are in compliance with all applicable laws and this Agreement. Broker shall be ultimately responsible for the actions, errors and omissions of contract processor's actions relative to the loan file, loan documents, financial documents and the Applicant. Lender reserves the right, in its reasonable discretion, to notify Broker to remove any third party performing services in connection with Applications submitted to Lender in which case Broker shall immediately remove such third party from performing services in connection with Applications submitted to Lender.
- 2.3 Broker shall comply with the procedures established by Lender for the submission of Applications under the Mortgage Loan Programs available to Broker. Broker shall be responsible for determining whether each Application meets the terms and requirements of the available Mortgage Loan Programs, and Lender shall have no obligation to accept submission of any Application for Underwriting that does not fully comply with the terms and requirements of the applicable Mortgage Loan Program.
- 2.4 Broker shall provide to Lender, at its sole cost and expense for each Mortgage Loan submitted, the Application signed by Applicant, the appraisal, such credit and financial information necessary to investigate, Underwrite and fully review the Application, and any and all other documents required or requested by Lender. Broker shall assist Lender in obtaining any additional information needed by Lender in order to facilitate the Closing of the Mortgage Loan. The Application and all other documents submitted to Lender in connection with a proposed Mortgage Loan shall become the property of Lender, except as otherwise provided under this Agreement. Such property and/or Confidential Information, as defined under this Agreement shall not include: (a) information that was already within the public domain at the time the information was acquired by a Party, or (b) information that subsequently becomes public through no act or omission by a Party. In addition, the Parties shall not use the other's name, brand, trademark, intellectual property or any other reference to that Party without the other Party's express written consent. All information submitted to the Lender shall be independently verified and may be declined at Lender's sole discretion. Broker shall have no authority whatsoever to negotiate any terms or conditions of a Mortgage Loan on Lender's behalf without the Lender's express written consent.
- 2.5 Broker shall analyze Applicant's income and indebtedness, and determine the maximum reasonable Mortgage Loan obligations that Applicant can bear that provide benefit to Applicant. Broker shall explain to Applicant how the housing costs and monthly payments would vary under each Mortgage Loan Program and shall assist Applicant in determining the appropriate Mortgage Loan Program.
- 2.6 Broker shall keep the Applicant apprised of Applicant's status with their Application and communicate any changes within a reasonable amount of time. Broker shall assist the Applicant with understanding and addressing any credit problems and maintain regular contact with the Applicant, real estate agents and Lender.
- 2.7 Broker has no authority to obligate, commit or bind Lender to any agreement for any purpose without

Lender's prior written consent, and Broker shall not represent or warrant to any Applicant that Lender has finally approved, or will approve or Close, any Mortgage Loan under this Agreement until Lender so notifies Broker in writing.

- 2.8 To the extent approved by Lender, Broker shall provide to Applicant any and all federal, state and local disclosures required by law, rule or regulation, including without limitation the Loan Estimate, as applicable and required under the Real Estate Settlement and Procedures Act of 1974, 12 U.S.C. §§ 2601 et seq. as implemented by Regulation X ("RESPA") and the Truth in Lending Act, 15 U.S.C. §§ 1601 et seq., as implemented by Regulation Z ("TILA"), the Fair Credit Reporting Act, 15 U.S.C. §§ 1681 et seq. ("FCRA"), and the Equal Credit Opportunity Act, 15 U.S.C. §§ 1691 et seq., as implemented by Regulation B ("ECOA").
- 2.9 The Parties shall comply with all federal, state and local laws, rules and regulations, including the disclosure requirements and prohibitions contained therein, applicable to the conduct of their respective businesses, including, without limitation, the following: (i) ECOA and Regulation B, (ii) the Fair Housing Act, 42 U.S.C. §§ 3601 et seq. ("FHA") and the regulations promulgated pursuant thereto, (iii) the Home Mortgage Disclosure Act, 12 U.S.C. §§ 2801 et seq., ("HMDA") and Regulation C, (iv) FCRA, (v) RESPA and Regulation X, (vi) TILA and Regulation Z, (vii) the Home Ownership and Equity Protection Act, 15 U.S.C. §§ 1601 et seq., (viii) the Flood Disaster Protection Act, 42 U.S.C. §§ 4001 et seq., (ix) the Gramm-Leach-Bliley Act, (x) state, county and municipal anti-predatory lending laws and ordinances, (xi) state mortgage broker laws, and (xii) any and all other laws, rules and regulations applicable to Broker, including those governing fraud, compensation, consumer credit transactions, predatory and abusive lending and mortgage banks and brokers. In connection with ECOA and Regulation B, Broker shall not discourage or pre-screen any Applicant or in any other manner violate the terms of the ECOA or Regulation B. The Parties shall ensure that all compensation they receive in connection with any transaction under this Agreement complies with the loan origination compensation requirements set forth in Regulation Z. Broker shall make available for inspection to Lender and any regulatory agency with supervisory authority over Lender, and shall deliver to Lender upon demand, evidence of compliance with all federal, state and local requirements. Lenders right to inspect such records shall be limited only to records that pertain to Mortgage Loan(s) brokered under this Agreement or compliance with the terms of this Agreement. The Parties' obligation to protect and safeguard any Confidential Information, as defined under this Agreement, shall survive the termination of this Agreement.
- 2.10 Broker warrants that it understands the distinction between an "application" and an "inquiry" within the meaning of HMDA and ECOA, and that, unless otherwise set forth in this Agreement, or unless notified by Lender, it is responsible for complying with the recordkeeping and disclosure requirements of those laws with respect to "applications" that it receives. Broker shall timely notify Lender of all "applications" that it has placed with Lender. Broker shall be responsible for determining if an Application is "incomplete" or has been "withdrawn" as those terms are construed under HMDA and ECOA, and shall timely apprise Lender of these decisions. In such circumstances, Broker will complete and send the appropriate notice to Applicant in accordance with ECOA and all applicable law, with a copy to Lender. In the event that Lender decides that it will not approve a particular Mortgage Loan submitted by Broker, Lender will not deliver to any Applicant an "Adverse Action" notice. Rather, Lender shall deliver a completed Adverse Action notice to Broker specifying the reasons Lender has declined to Close the Mortgage Loan. Broker shall then send the Adverse Action notice to Applicant in compliance with ECOA and any other applicable federal, state and local laws.
- 2.11 Broker shall promptly notify Lender if (A) any substantial change in the ownership, financial condition or management of Broker occurs, within thirty (30) days of the change, (B) Broker relocates their office(s); notification will occur within fifteen (15) days, (C) Broker knows or has reason to know that any information in any Application or other document delivered to Lender under this Agreement becomes untrue or fails to disclose any material fact, (D) any government or other agency has made any adverse finding or taken any adverse action(s) with respect to Broker, or its owners, directors, officers or employees.
- 2.12 Broker shall execute and deliver all instruments required under this Agreement and take all such actions as Lender may reasonably request from time to time in order to effect the purposes of this Agreement and to consummate the transactions contemplated hereby. Without limiting the generality of the foregoing, Broker shall cooperate, to the extent permitted by applicable law, with Lender with respect to a submitted Mortgage Loan after Closing, if Lender requests Broker's assistance with a non-performing or defaulted Mortgage Loan.

Broker's obligations under this Section 2.12 are continuing and shall survive the termination of this Agreement, to the extent allowed by this Agreement or law

### **ARTICLE 3 DUTIES OF LENDER**

- 3.1 Lender shall Underwrite or cause to be Underwritten every eligible Application submitted pursuant to this Agreement. Lender shall have no obligation to issue a commitment, or other comparable document for, or to Close, a Mortgage Loan which it determines, in its sole discretion, does not meet Lender's or Investors' Underwriting requirements. Lender, in its sole discretion, may decline any Application that does not comply with the terms of this Agreement or does not meet Lender's or Investors' Guidelines. Lender shall notify Broker promptly of such declination in writing within thirty (30) days of the decision.
- 3.2 Lender and Broker agree that Lender may rely on the information, authenticity and accuracy of all signatures and information supplied to it by Broker in connection with each Mortgage Loan, including without limitation any Application. Lender's decision not to conduct an independent investigation with respect to the information, authenticity and accuracy of all signatures and information provided to it by Broker shall not affect or modify the representations, warranties and covenants made by Broker under Article 5 or the rights available to Lender for any breach thereof.
- 3.3 If Lender determines that the Application meets its Underwriting standards, it may, in its sole discretion, issue a commitment or other comparable document in its name to Applicant setting forth the terms and conditions under which it will Close the Mortgage Loan, provided that nothing in this Agreement shall be construed as creating any obligation on the part of Lender to accept or approve such Application or to Close any such Mortgage Loan. If Lender determines that the Mortgage Loan does not meet its Underwriting standards, it will issue a notice of declination to the Applicant in compliance with all federal, state and local laws, rules and regulations, and copy Broker. Lender shall have no obligation or liability to Broker for any Mortgage Loan which is not approved by Lender or for any reasonable delays in determining whether a Mortgage Loan meets Underwriting standards.
- 3.4 Upon the issuance of a commitment or other comparable document in Lender's name to Applicant, Lender shall proceed with the Closing of the Mortgage Loan under the terms and conditions of its commitment or other comparable document to Applicant, and Broker shall provide such assistance in this regard as reasonably required by Lender so as to Close the Mortgage Loan within any applicable time period set by this Agreement.

### **ARTICLE 4 RATES AND LOCK-INS**

Broker shall comply with the Lender's and/or Investors' Guidelines that Lender may distribute from time to time concerning interest rates and lock-ins that apply to a particular Mortgage Loan Program offered by Lender.

### **ARTICLE 5 REPRESENTATIONS, WARRANTIES, AND COVENANTS OF BROKER**

As an inducement to Lender to enter into this Agreement and to consummate the Closing of each Mortgage Loan from an Application submitted by Broker, Broker hereby represents, warrants and covenants to Lender, as of the date of execution of this Agreement, as of the date that Broker submits each Application to Lender for approval and as of the date of Closing of each Mortgage Loan, as follows:

- 5.1 Broker is a natural person or an entity, as the case may be, as set forth in the first paragraph of this Agreement. If an entity, Broker is duly organized, validly existing and in good standing under the laws of the state of its organization. Broker has the full legal power, capacity and authority to enter into this Agreement and any related agreements and instruments and to perform its obligations thereunder. The execution and delivery of this Agreement and any related agreements and instruments, and the consummation of the transactions contemplated thereby, have been duly and validly authorized by all necessary action. This Agreement and any related agreements and instruments constitute the legal, valid and binding obligations of Broker and are enforceable against Broker in accordance with their terms.
- 5.2 Broker is properly licensed, or is exempt from licensing, and is qualified to do business in all jurisdictions where it originates Mortgage Loans, where it conducts the activities contemplated by this Agreement and where its business or operations otherwise require such qualification, and is in full compliance with the Secure and Fair Enforcement for Mortgage Licensing Act, 12 U.S.C. §§ 5101 et seq., to the extent applicable. Broker has obtained and shall maintain in good standing all lender's and/or broker's licenses to originate first and/or subordinate lien residential mortgage loans, filings, permits, foreign qualifications, business licenses and other licenses as may be required by applicable, federal, state or local laws, rules or regulations. Copies of all lender's and/or broker's licenses held by Broker and that authorize Broker to engage in the business of brokering residential mortgage loans have been, and renewals will be, provided to Lender, as reasonably requested by Lender. Broker shall promptly notify Lender of the cancellation,

renewal or issuance of any lender's and/or broker's licenses to broker and shall upon receipt promptly provide a copy thereof to Lender.

- 5.3 Except as previously disclosed in writing to Lender, there are no lawsuits, arbitrations, legal proceedings, governmental actions, threatened or otherwise pending or filed against Broker, which, either individually or in the aggregate, could have a material adverse effect on Broker's business assets, financial condition, or reputation that would affect Broker's ability to perform its obligations under this Agreement. Broker shall promptly disclose to Lender any initiation, threat or actual filing of any of the items listed in this Section 5.3.
- 5.4 No representation, warranty or written statement made by or on behalf of Broker in this Agreement, or in any written or verbal communication made to Lender in connection with the transactions contemplated hereby, contains, or will contain, any untrue statement of material fact, or omits to state a material fact necessary to make the statements contained therein not misleading.

## **ARTICLE 6 REPRESENTATIONS, WARRANTIES AND COVENANTS REGARDING INDIVIDUAL MORTGAGE LOANS**

As an inducement to Lender to enter into this Agreement and to consummate the Closing of each Mortgage Loan from an Application submitted by Broker, Broker represents, warrants and covenants to Lender that the following are true and correct with respect to each Mortgage Loan as of the date of execution of this Agreement, as of the date that Broker submits each Application to Lender for approval, and as of the date of Closing and/or date of purchase of each Mortgage Loan, as follows:

- 6.1 No loan package will be submitted that has been referred or brokered to Broker by a broker who will receive compensation from Broker, directly or indirectly, except for a purchase and sale transaction with express prior approval from Lender. Broker warrants that the Loan was not originated by a person other than the Broker.
- 6.2 All representations and warranties made by Broker and all information contained in any documents submitted to Lender by Broker with respect to the Mortgage Loan are true, correct and complete and do not omit any material information.
- 6.3 Broker has complied with, and each Application has been or will be submitted to Lender in compliance with, the requirements of this Agreement and all applicable federal, state and local laws, rules and regulations. There are no facts, circumstances or conditions, with respect to any Application or Applicant which Broker believes or has reason to believe could be expected to cause the Mortgage Loan (i) to become delinquent or adversely affect the value or marketability of such Mortgage Loan, or (ii) to be considered a "high cost," "threshold" or "predatory loan" within the meaning of any applicable federal, state or local law, rule or regulation. Broker has committed no act or omission under this Agreement that will impair or invalidate Lender's interest in, or the enforceability of, any Mortgage Loan. At all relevant times, as defined by this Agreement, Broker represents that it has not adversely selected Mortgage Loans for submission to Lender. Broker further warrants that it will not commit any fraudulent acts in connection with its brokering of any Mortgage Loan to Lender and that all information and documents by or on behalf of an Applicant to Broker and by Broker to Lender pursuant to this Agreement are genuine and the information contained in such documents is true, accurate and complete. In particular, Broker represents that to its knowledge, after a review of the entire loan application package, no fraudulent information or documentation is present in the loan application package or in the origination process used to generate the loan application package. Broker has used its best efforts to assure that nothing contained in any loan application package, whether obtained, derived or requested by the Applicant, Broker or otherwise, is untrue, erroneous, misrepresented or misleading. The examination of any document (original or copy) by Lender or its affiliates shall not constitute a waiver of any kind.
- 6.4 The file submitted by Broker to Lender for each Mortgage Loan contains an appraisal of the Mortgaged Property which was signed by a qualified appraiser who has no interest, direct or indirect, in the Mortgaged Property or in the Mortgage Loan or in the security thereof. The appraiser did not receive compensation which was affected by or dependent in any way on the approval or disapproval of the Mortgage Loan. The appraisal was completed in compliance with the Uniform Standard of Professional Appraisal Practice and all applicable federal and state laws and regulations, including without limitation, Title XI of the Financial Institutions Reform, Recovery and Enforcement Act of 1989 and the regulations related thereto. At the time that the appraisal was made, and to Broker's knowledge, the appraiser was in compliance with all applicable licensing and certification requirements in the state in which the Mortgaged Property is located. To Broker's knowledge, the appraisal contains no false or intentionally misleading statement of material fact, and the appraiser has not intentionally withheld information necessary to prevent any material fact from being misleading. The appraisal is in a form customarily accepted by investors in residential mortgage

loans.

- 6.5 Broker has complied with the anti-steering provisions of Regulation Z, 12 C.F.R. § 1026.36(e), and the related Official Staff Commentary and any amendments thereto. Broker presented Applicant with sufficient information to satisfy the safe harbor (anti-steering) provision which includes Mortgage Loan options for each type of transaction in which Applicant expressed an interest and the Mortgage Loan options included (1) a Mortgage Loan with the lowest interest rate, (2) a Mortgage Loan with the lowest interest rate without negative amortization, a prepayment penalty, interest-only payments, a balloon payment in the first seven years, a demand feature, shared equity or shared appreciation, and (3) a Mortgage Loan with the lowest total dollar amount of origination points/fees and discount points. The Mortgage Loan options presented to Applicant were obtained from a number of lenders with which Broker regularly does business and for each option presented, the Broker had a good faith belief that the Applicant would likely qualify for the Mortgage Loan presented.
- 6.6 Broker has complied with the fair lending requirements of the FHA and all regulations promulgated pursuant thereto and with all other applicable federal, state and local laws, rules and regulations pertaining to fair lending. With respect to each Applicant, Broker has not discriminated in the provision of or in the availability of financial assistance because of the consideration of (A) trends, characteristics or conditions in the neighborhood or geographic area surrounding a housing accommodation, unless Broker can demonstrate in the particular case that such consideration is required to avoid an unsafe and unsound business practice, or (B) race, color, religion, sex, handicap, marital status, domestic partnership, national origin or ancestry. Further with respect to each Applicant, Broker has not considered the racial, ethnic, religious or national origin composition of a neighborhood or geographic area surrounding a housing accommodation or whether or not such composition is undergoing change, or is expected to undergo change, in appraising a housing accommodation or in determining whether or not, or under what terms and conditions, to provide financial assistance.
- 6.7 In connection with each Application submitted to Lender pursuant to this Agreement, no Applicant was encouraged or required to select a Mortgage Loan product which is a higher cost product designated for less creditworthy borrowers unless, at the time of the Application, such Applicant did not qualify, taking into account credit history and debt-to-income ratios, for lower cost credit then offered by Lender.
- 6.8 If required by Lender or by applicable laws, rules or regulations, Broker has entered into a written Fee Agreement with each Applicant. All fees paid to Broker, whether by Lender or Applicant, are reasonably related to the value of goods or facilities actually furnished or services actually delivered by Broker. Broker has performed services of a type and in the quantity required under applicable law to receive such compensation. Broker has disclosed, and shall disclose, such compensation to the Applicant for each Mortgage Loan where such compensation is paid, or is expected to be paid, pursuant to applicable law. No fees of any kind, other than a reasonable credit report fee not exceeding the actual cost of the credit report, have been charged to or collected from Applicant by Broker, or any employee or agent of Broker, prior to the Applicant's receipt of the initial disclosures from Lender, as required under Regulation Z and Regulation X.
- 6.9 Except as otherwise disclosed to Lender and approved by Lender in writing prior to Closing, Broker does not have, and shall not have, any direct or indirect ownership interest, or any familial relationship interest, in any Mortgaged Property intended to secure a proposed Mortgage Loan.

## **ARTICLE 7 FEES & RIGHT OF OFFSET**

- 7.1 Lender may, consistent with its policies and procedures, pay Broker a fee for services actually rendered to Applicant in accordance with any Fee Agreement or other arrangement with Applicant, provided that Broker performs the services set forth in Article 2 of this Agreement. No fee or other compensation will be due and payable to Broker by Lender with respect to any Application where the Mortgage Loan is not accepted and Closed by Lender, under the terms of this Agreement. In no event shall Broker receive compensation directly from an Applicant and also compensation, directly or indirectly, from Lender for the same Mortgage Loan.
- 7.2 If required by Lender or by applicable laws, rules or regulations, Broker and each Applicant shall execute a Fee Agreement for each Application submitted or to be submitted to Lender for approval. Any such Fee Agreement shall be in form and content acceptable to Lender. In addition, the form and content shall conform to the applicable provisions of RESPA and its implementing regulations and interpretive rules published by the Consumer Financial Protection Bureau and the requirements prescribed by any other applicable federal, state or local law, rule or regulation. At a minimum, any such Fee Agreement shall accurately and adequately disclose (A) Broker's status as an independent contractor in relation to Lender

and (B) the agreed amount and terms of Broker's compensation to be paid for Broker's services in connection with the Mortgage Loan and whether such compensation will be paid entirely by Lender or entirely by Applicant. Any compensation paid under such Fee Agreement, or otherwise, shall at all times comply with the requirements of Regulation Z, including the 12 C.F.R. § 1026.36(d)-(e). As such, in no event shall compensation be paid that is based, directly or indirectly, on a term of a transaction, the terms of multiple transactions, or proxies for terms. A "term of a transaction" is any right or obligation of any of the parties to a credit transaction and includes, but is not limited to, the interest rate or fees charged in connection with the Mortgage Loan. A "proxy" is a factor that is not itself a term of a transaction but consistently varies with that term over a significant number of transactions, and the loan originator has the ability, directly or indirectly, to add, drop, or change the factor in originating the transaction.

- 7.3 If required by Lender or by applicable laws, rules or regulations, Broker and Applicant shall execute the Fee Agreement as soon as practicable during the Application process, but in any event prior to the Broker's acceptance from Applicant of a non-refundable deposit for payment of Broker's compensation. If Lender or any applicable law, rule or regulation requires a Fee Agreement, Broker's delivery to Lender of a duly executed Fee Agreement shall constitute a condition precedent to Lender's acceptance of the related Application for Underwriting, under this Agreement. The Parties may agree to modify the Fee Agreement on a going-forward basis at any time, but no more often than once every two months.
- 7.4 The Parties agree that the total aggregate compensation paid (i) by Lender to Broker and (ii) by Applicant to Broker for the services set forth herein shall not be greater than the "reasonable value" of the goods, facilities and services provided by the Broker. Broker and Lender agree that the compensation paid by Lender to Broker pursuant to this Agreement is to compensate Broker primarily for the services set forth in Article 2 as well as for the purchase of all of Broker's right, title and interest in and to each Mortgage Loan Closed by Lender and in recognition of the value to Lender of the use of Broker's staff and facilities in connection with the origination of the Mortgage Loan. No compensation shall be owed by Lender to Broker for any Application that Lender does not accept or for any Mortgage Loan that is not Closed, under the terms of this Agreement.

Lender may, in its sole discretion under this Agreement, require that Broker take the following actions with respect to any Mortgage Loan upon Broker's receipt of Lender's notice of conditional approval and prior to Lender's final approval and Closing: (A) deliver to Applicant a notice, in such form as Lender may provide to Broker from time to time, with regard to Lender, Broker or both Parties charging a premium interest rate to defray the costs of Broker compensation or other third party service provider fees and charges, (B) obtain the written acknowledgment of Applicant thereof and (C) deliver a duly acknowledged copy thereof to Lender prior to Closing.

- 7.5 Any and all fees, commissions, and other consideration paid to Broker by Lender in connection with any Application approved by Lender, shall be paid by Lender after deducting all fees and charges due Lender as specified in its price and fee schedules, under this Agreement. Broker shall not accept any direct or indirect compensation of any type from any third party with respect to a Mortgage Loan, including but not limited to, payments involving a sale transaction or "settlement services" (as defined in RESPA). No consideration of any kind shall be due or payable to Broker on any Mortgage Loan unless and until Closed by Lender, pursuant to the terms of this Agreement.
- 7.6 Lender is making its closing disclosures based on the best information available at the time the closing disclosures are generated, including such information as disclosed by Broker in initial disclosures. If Broker is or becomes aware of information that would affect the accuracy of the estimated settlement costs that Broker has disclosed, Broker must immediately notify Lender of such information. Failure to do so that causes an increase in an actual settlement cost over an estimated settlement cost will result in Lender reducing Broker's compensation by the amount of any tolerance violations caused by Broker's failure to notify Lender.
- 7.7 In addition to any other rights and remedies available to Lender under this Agreement, Lender shall have the right, with reasonable prior written notice, to offset and to appropriate or apply any and all fees or deposits of money owing by Lender to Broker against and on account of the obligations and liabilities of Broker under this Agreement, including any indemnification obligations under Section 12.1.

## **ARTICLE 8 BOOKS AND RECORDS; QUALITY CONTROL**

- 8.1 During the term of this Agreement, Broker shall maintain a complete and accurate account of all funds collected and paid relating to the Mortgage Loans Closed with Lender, under this Agreement. Lender or its agent shall have the right to present themselves during normal business hours, upon reasonable prior written notice, to examine and audit the books, records, correspondence, collections, quality control and

collection procedures, internal audit reports and other papers and electronically-stored information relating to a Mortgage Loan or to the matters contemplated by this Agreement and to make copies of any of the foregoing. The Parties shall pay their own travel, copying, and other expenses associated with such a visit. And, the respective right of a party to retrieve such documents and be present on the other's property shall again be limited only to records that pertain to Mortgage Loan(s) brokered under this Agreement or compliance with the terms of this Agreement. The Parties' obligation to protect and safeguard any Confidential Information, as defined under this Agreement, and that may be contained in and it observes in the business site facilities it visits, however, under this Agreement, shall survive the termination of this Agreement.

- 8.2 In accordance with Regulation Z, Lender shall maintain records sufficient to evidence all compensation it pays to Broker and the compensation agreement(s) that governs those payments for three years after the date of payment.
- 8.3 Broker shall establish a quality control program to ensure that its policies, procedures and practices conform to the requirements of this Agreement and to all applicable laws, rules and regulations. Broker shall conduct periodic internal audits to determine if its practices conform to its own policies and procedures, to the requirements of this Agreement and to the requirements of all applicable laws, rules and regulations. Such internal audits shall occur not less frequently than annually. If an internal audit reveals any material deficiency in its policies, procedures or practices, Broker shall immediately notify Lender of all such deficiencies and shall promptly undertake remedial actions to cure such deficiencies. Broker shall document the results of such internal audits and any remedial actions undertaken and shall retain such documentation in its books and records for inspection by Lender pursuant to Section 8.1. Upon Lender's request, Broker shall deliver a copy of such documentation to Lender without charge.
- 8.4 Lender or its agent shall have the right to conduct its own independent audit of Broker to ascertain if the policies, procedures and practices of Broker conform to the requirements of this Agreement and to all applicable laws, rules and regulations. Lender or its agent may conduct such independent audits at such times during normal business hours no more than once per year, at their own expense, and only upon reasonable prior written notice to the other. And, the respective right of a party to conduct such an independent audit and be present on the other's property shall be limited only to those matters that pertain to Mortgage Loan(s) brokered under this Agreement or compliance with the terms of this Agreement. The Parties' agree to provide each other a free copy of any such independent audit, if requested by either party. The obligation to protect and safeguard any Confidential Information, however, as defined under this Agreement, and that may be contained in and it observes in the business site facilities it visits, however, under this Agreement, shall survive the termination of this Agreement.

## **ARTICLE 9      EVENTS OF DEFAULT AND REMEDIES**

- 9.1 Broker shall be in default under this Agreement upon the occurrence of any one or more of the following events or conditions: (A) Broker fails to pay when due any amounts owed to Lender hereunder, (B) any representation, warranty or covenant made by or on behalf of Broker in this Agreement is false or incorrect in any material respect when made or furnished, (C) a material adverse change occurs in the financial or operating condition of Broker, or Broker fails to meet any capital or other financial standards imposed by any applicable regulatory authority, (D) Broker misrepresents or misleads any Applicant or any other person about the obligations of Lender under this Agreement, misrepresents the relationship between Lender and Broker, engages in, aids or abets another in fraudulent or deceptive practices, or breaches its contractual duties in conducting its responsibilities in connection with this Agreement, including but not limited to participation or encouragement by Broker in providing false or misleading information or documentation to Lender in connection with any Application, appraisal report, credit report or other loan documentation, (E) Broker terminates its existence, dissolves or files a petition in bankruptcy, or a court, agency or supervisory authority appoints a conservator, receiver or custodian for the benefit of creditors for Broker, or any case or proceeding is commenced under any bankruptcy or insolvency law by or against Broker or any of its subsidiaries that is not dismissed within 60 days of its filing, (F) any of Broker's licenses, permits or approvals are revoked, suspended, cancelled or not renewed, (G) Broker violates any federal, state or local law, rule or regulation or violates any industry standard or (H) Broker fails to perform or to observe any other obligation, covenant or agreement set forth in this Agreement, which failure is not cured within three (3) business days after notice by Lender.
- 9.2 Upon the occurrence of an event of default, Lender may, in the exercise of its reasonable and good faith discretion, undertake one or more of the following remedies: (A) terminate this Agreement, (B) upon a default under Section 9.1(B) based on a representation, warranty or covenant set forth in Article 6 with respect to a particular Mortgage Loan, require Broker to purchase such Mortgage Loan from Lender within

three (3) business days at a price equal to the sum of (i) the unpaid principal balance of the Mortgage Loan, (iii) all interest accrued and owing through the date of purchase, pursuant to a purchase and sale transaction under Section 6, (ii) all advances made under the Mortgage Loan or the Note and/or Mortgage, including without limitation taxes and insurance, (iv) all expenses of collection on the Mortgage Loan, including without limitation attorney's fees and costs of foreclosure, and (v) any compensation paid by Lender to Broker with respect to such Mortgage Loan, and (C) exercise all rights available at law or in equity. All remedies shall be cumulative, not alternative, and the exercise of one or more remedies shall not preclude the exercise of one or more of the others.

## **ARTICLE 10      TERMINATION AND SUSPENSION**

- 10.1    Either Party may terminate this Agreement upon written notice at any time for any reason, which shall be effective immediately upon receipt by such other Party, and upon the expiration of any applicable period to cure under this Agreement. Lender shall not be obligated to Close any Mortgage Loan once it has provided notice of termination to Broker.
- 10.2    In the event that any government or agency initiates an investigation of Broker, Lender may suspend Broker's eligibility, in addition to any other right or remedy Lender may have, until the investigation is complete. Such suspension shall not operate as a termination of this Agreement under Section 10.1 unless Lender subsequently so elects. During the period of suspension, Lender may, in the exercise of its reasonable and good faith discretion, continue to Underwrite Mortgage Loans without waiving any of its rights under this Agreement, including its rights under this Article 10. No such suspension shall operate in any way to terminate or otherwise limit the other obligations of the Parties under this Agreement, nor shall it operate to excuse or relieve the Parties from the continuing performance of each of their respective obligations under this Agreement.
- 10.3    Termination of the Agreement under this Article 10 shall not affect (A) Broker's representations, warranties and covenants, as of the relevant and applicable Agreement execution date, Application submission date, Closing date, and/or date of purchase for a given Mortgage Loan, (B) Broker's Mortgage Loan purchase obligations under Section 9.2(B), (C) Broker's obligations with respect to Mortgage Loans previously Closed, whether owned by Lender or Investors or (D) any other rights of Lender with respect to any obligations of Broker that expressly survive the termination of this Agreement, including without limitation Broker's indemnification obligations under Article 12.

## **ARTICLE 11      SOLICITATION**

If Lender shall approve an Application hereunder, then for a period of six (6) months after the later of (A) the date of Closing of such Mortgage Loan and (B) the date such Mortgage Loan is sold to an Investor, neither Broker nor any of its affiliates, officers, employees or agents shall directly or indirectly solicit or encourage, or cause to be solicited or encouraged, by direct mail, telephone, e-mail, internet, personal solicitation or otherwise, the related borrower for the purpose of pre-paying, refinancing or modifying such Mortgage Loan in whole or in part, except with the written permission of Lender. As used in this Section, the term "solicitation" shall not be deemed to include general advertising or general solicitations by Broker that are issued in the normal and general course of business, directed to the general public at large, and are not targeted or directed specifically to a borrower or obligor under any related Mortgage Loan. Broker can also respond to unsolicited requests or inquiries made by a borrower or an agent of a borrower; that also is not "solicitation."

## **ARTICLE 12      INDEMNIFICATION**

- 12.1    In addition to any other remedies that Lender may have at law or in equity, Broker shall indemnify and hold Lender harmless from and against any and all liabilities, lawsuits, costs, damages, losses, fees, penalties, fines, forfeitures and claims, including but not limited to reasonable attorney's fees and expenses, where any of the foregoing arise out of or in connection with (A) any breach of Broker's obligations under the terms of this Agreement, (B) any breach or inaccuracy in any representation, warranty or covenant made by Broker, (C) any negligence, fraud or material omission on the part of the Broker in connection with any Mortgage Loan submitted to Lender under this Agreement or (D) Broker's failure to comply with any applicable federal, state or local law, rule, regulation, order or other legal requirement.

The obligations of Broker under this Article 12 are continuing and shall survive the termination of this Agreement, to the extent allowed by this Agreement and under law.



## **ARTICLE 13 PREMIUM RECAPTURE**

- 13.1 In addition to any other obligations of Broker and other remedies available to Lender under this Agreement, if Lender pays compensation to Broker in connection with the closing of a Mortgage Loan and such Mortgage Loan is paid in full, other than by a refinancing by Lender, within (a) one-hundred and eighty (180) calendar days of the applicable date of funding for a Mortgage Loan underwritten to one of Lender's non-QM loan programs or (b) one hundred twenty (120) days after the applicable date of funding for any other Mortgage Loan, then Broker shall pay to Lender the amount of compensation, less any prepayment penalty collected by Lender, that Lender paid to Broker for such Mortgage Loan.
- 13.2 In all actions involving third parties arising under this Article 13, Lender shall have the complete and exclusive right to determine the conduct and defense of such actions including the right to assign the right of collections to a third party.

The obligations of Broker under this Article 13 are continuing and shall survive the termination of this Agreement, to the extent allowed by this Agreement or law.

## **ARTICLE 14 PROHIBITION AGAINST USE OF NAME OR AFFILIATION**

Nothing in this Agreement shall be construed to appoint Broker as a joint venturer, partner, employee, agent or representative of Lender, and Broker shall not hold itself out as such. Lender does not assume any liability or incur any obligation of Broker by execution of this Agreement. The Parties intend that Broker shall have the legal status of independent contractor in relation to Lender. Broker shall not use Lender's name or logo for any purpose and Lender shall not use Broker's name or logo for any purpose, except as provided by this Agreement or otherwise mutually agreed to by the Parties in writing.

## **ARTICLE 15 CONFIDENTIALITY & PRIVACY**

- 15.1 The protection and safeguarding of Confidential Information, as defined in in this Agreement, is a mutual obligation. Each Party shall keep confidential, and will cause its respective employees, contractors, affiliates and agents to keep confidential, any and all information obtained from the other, whether in written, electronic or oral form, which Lender has designated as confidential. Without the prior written consent of the other, each Party shall not use or disclose any such information for any purposes other than those authorized by this Agreement and shall make such information available only to those with a need to view such information in order to carry out the purposes authorized in this Agreement. Without limiting the generality of the foregoing, the Parties agree that the following categories of information are designated as confidential: (A) the terms of this Agreement, (B) the Mortgage Loan Programs, (C) any agreement to fund any Mortgage Loan hereunder, (D) any identifying information regarding any Mortgage Loan originated, acquired or disposed of by Lender, whether or not submitted to Lender by Broker, and (E) any other non-public information relating to either Party, including any proprietary information concerning each party's respective products and processes, information obtained by visiting other's facilities and reviewing products, equipment or other assets, and all analyses, compilations, data, studies or other documents prepared by each Party or its employees, contractors, affiliates and agents. Parties shall not disclose any consumer information to any person or entity that is not directly involved in the loan process pursuant to this Agreement.

The Parties shall comply with the privacy requirements of the Gramm-Leach-Bliley Act, the FTC Privacy Safeguards Rule and all other applicable federal, state or local laws, rules or regulations governing consumer protection and consumer privacy now or hereafter in effect. The Parties shall implement appropriate procedural and technological safety measures to safeguard consumer information in accordance with such laws, rules or regulations. The Parties shall as soon as practicable notify each other if there is a breach of its security related to customers so that such consumers may be notified in accordance with all federal, state and local laws, rules and regulations. As defined herein, the Parties specifically agree that these provisions equally apply to and extend to their respective proprietary software, other confidential, proprietary or trade secret information of the other that is identified in writing (including, but not limited to, electronically) as such at the time of its disclosure; all other confidential, proprietary or trade secret information of the other, which a reasonable person employed in the financial services industry would recognize as such or is recognized as such under applicable law, including Customer Information, as defined in herein, under law; and compilations, notes or summaries that contain or reflect Confidential Information. The Parties also each specifically acknowledge and agree that the term Confidential Information shall not include: (a) information that was already within the public domain at the time the information was acquired by a Party, or (b) information that subsequently becomes public through no act or omission by a Party. The mutual obligation to protect and safeguard Confidential Information shall survive the termination of this Agreement. Lender and Broker shall not use the other Party's name, brand,

trademark, intellectual property or any other reference to that Party without the other Party's express written consent.

The obligations of Broker under this Article 15 are continuing and shall survive the termination of this Agreement, to the extent allowed by this Agreement or law.

**ARTICLE 16 MISCELLANEOUS**

- 16.1 **California Law:** This Agreement is made and entered into in the State of California, and shall in all respects be interpreted, enforced and governed under the laws of the State of California (not the law of conflicts). The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning. The venue for this Agreement or any other action related to this Agreement shall be in the County of Orange in the State of California.
- 16.2 **Invalidity:** If any provision of this Agreement be declared or be determined by any court to be illegal or invalid, the validity of the remaining parts, terms or provisions shall not be affected thereby, and said illegal or invalid part, term or provision shall be deemed not to be a part of this Agreement.
- 16.3 **Entire Agreement:** This Agreement, including Exhibits, sets forth the entire Agreement between the Parties hereto with respect to the subject matter hereof, and fully supersedes any and all prior or contemporaneous agreements or understandings, inducements or conditions, express or implied, oral, written or otherwise, except as set forth herein. All Exhibits are made part hereof.
- 16.4 **Modifications:** Any modification of the terms of this Agreement shall be invalid unless evidenced by a writing signed by the Parties hereto.
- 16.5 **Independent Representation:** Broker acknowledges, represents and warrants that it has retained legal counsel in connection with the negotiation, preparation and execution of this Agreement and it has been given the opportunity to read this Agreement in full and understands and voluntarily consents to each and every provision contained herein.
- 16.6 **No Third Party Beneficiaries:** Nothing in this Agreement shall be construed to confer any benefits or rights on any person or entity that is not a Party to this Agreement.
- 16.7 **Waiver:** No delay in exercising, and no failure to exercise, any right, power or remedy under this Agreement, whether upon a breach of any provision hereof or upon a default, shall operate as a waiver of such breach or default or prevent that Party thereafter from enforcing each and every other provision of this Agreement. No waiver, whether by conduct or otherwise, of any prior breach or default, and no delay or failure to exercise any right, power or remedy upon any future similar beach or default, in any one or more instances, shall operate as a waiver of such future breach or default. Without limiting the generality of the foregoing, the Closing of a Mortgage Loan by Lender shall in no way relieve Broker from, or constitute a waiver of, any of the representations, warranties and covenants made as to the Mortgage Loan under this Agreement, as applicable under the terms of this Agreement.
- 16.8 **Severability:** If any provision or part of this Agreement is determined to be invalid or unenforceable, the remainder of the Agreement shall not be affected and shall be fully enforceable to the extent of the valid portions thereof.
- 16.9 **Notices:** All notices and other communications under this Agreement shall be in writing or by e-mail sent to the other Party at the address set forth below or at such other address as such Party may hereafter designate by like notice. Written notices shall be effective upon receipt when delivered by hand, by overnight courier with evidence of an air bill, by U.S.P.S. certified or registered mail, postage pre-paid and deposited in a postal mailbox. Email notices shall be effective as determined by server log files or an electronic return receipt.

Notices to Lender: Carrington Mortgage Services, LLC  
1600 South Douglass Road, Suites 110 & 200-A  
Anaheim, California 92806  
Client.Administration@carringtonms.com

Notices to Broker: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 16.10 **Assignment:** Broker may not assign its rights or delegate its duties or obligations under this Agreement without the prior written consent of Lender.
- 16.11 **Annual Certification:** Lender will require that Broker - comply with Lender's Recertification requirements within thirty (30) days.
- 16.12 **Approved Closing Agents:** Escrow/Settlement owned by a Broker must go through a separate review and approval process.
- 16.13 **Counterparts:** This Agreement may be executed in one or more counterparts, including facsimile counterparts, each of which, when executed shall be deemed to be an original and which together shall constitute one and the same Agreement.

IN WITNESS WHEREOF, each of the undersigned parties has caused this Agreement to be duly executed and agreed to be further bound by the following exhibits attached hereto and made a part hereof:

- EXHIBIT A – Anti-Money Laundering and Suspicious Activity Attestation
- EXHIBIT B – Anti-Steering / Safe Harbor Attestation
- EXHIBIT C – Fair Lending Attestation
- EXHIBIT D – Loan Fraud Statement

Broker Name	Owner/Officer Signature	Date
<b>James W. Dickinson</b>		
Carrington Mortgage Services, LLC		Date



# EXHIBIT A - ANTI-MONEY LAUNDERING AND SUSPICIOUS ACTIVITY ATTESTATION

The Broker represents that he/she has implemented a program consistent with the federal rules concerning Anti-Money Laundering (AML) programs and Suspicious Activity Report (SAR) filing requirements for Residential Mortgage Lenders and Originators (RMLO) as outlined in 31 CFR Parts 1010 and 1028 (Final Rule).

The following summary is provided for reference only and is not intended to be relied upon as compliance advice.

According to the Final Rule, the Broker must, (1) develop and implement an AML program and (2) file a SAR to report any fraudulent attempts to obtain a mortgage or launder money by use of proceeds of other crimes to purchase residential real estate.

Under the Final Rule, the Brokers' AML program must be in writing, be reviewed and updated annually and must assess the risk assessment across all of the Broker's products, services, customers and geographic locations. Additionally, the Broker's AML program must have, at a minimum:

- Internal policies, procedures and controls,
- A designated Compliance Officer,
- An employee training program, and
- An independent audit function.

According to the Final Rule, the Broker must file a SAR within thirty (30) days of becoming aware of a transaction that:

- Involves funds derived from illegal activity or are conducted to hide funds or assets derived from illegal activity;
- Is designed to evade Bank Secrecy Act requirements;
- Has no business or apparent lawful purpose, or
- Involves the use of the company to facilitate criminal activity.



## EXHIBIT B - ANTI-STEERING / SAFE HARBOR ATTESTATION

A loan originator must not direct or “steer” a consumer to consummate a transaction based on the fact that the loan originator will receive greater compensation from the creditor in the transaction than in other transactions the originator offered or could have offered to the consumer, unless the consummated transaction is in the consumer’s interest. Section 226.36 (e) (2) of Regulation Z provides a “safe harbor” if the consumer is presented with loan options that meet certain conditions for each type of transaction in which the consumer expressed an interest.

An Anti-Steering Disclosure on all Lender-Paid transactions is required. Lender will reject loan packages on Lender-Paid transactions that are not in compliance with Regulation Z or that do not comply with the following anti-steering requirements.

The Anti-Steering Disclosure must:

- Indicate the types of transactions the consumer is interested in;
- Clearly indicate the options presented for each type of transaction the consumer is interested in;
- Indicate the option selected by the consumer; and
- Be signed and dated by the Loan Originator and the consumer(s).

The loan originator must retain the applicable rate sheets obtained from the creditors from whom the loan originator obtained loan options in order to demonstrate compliance with Regulation Z.

To meet the Regulation Z requirements for safe harbor, the Anti-Steering Loan Options Disclosure must:

- Disclosure must be titled, “Anti-Steering Loan Option Disclosure”, “Anti-Steering Disclosure of Loan Options” or “Loan Option Disclosure”
- Include Borrower(s) name and identifying information such as a loan number or property address
- Disclose loan options for each “Type of Transaction” in which the consumer expressed an interest. All options must be a similar type of transaction:
  - Fixed Rate Loans
  - Adjustable Rate Loans
- Disclose three (3) options to the consumer(s) for which they likely qualify;
  - Option 1 – Loan with the lowest interest rate
  - Option 2 – Loan with the lowest interest rate without negative amortization, a prepayment penalty, interest only payments, a balloon payment in the first seven (7) years of the life of the loan, a demand feature, shared equity or shared appreciation
  - Option 3 – Loan with the lowest total dollar amount for origination points or fees or discount points
- Must be signed by Loan Officer and must include the Loan Officer’s NMLS license number
- Must be signed by all Borrowers that will be listed on the Note



## EXHIBIT C – FAIR LENDING ATTESTATION

Lender recognizes its responsibility to proactively avoid supporting any type of abusive or predatory lending practice, both in its own originations and in its dealings with any mortgage related professionals. Lender does not engage in abusive lending practices and refuses to do business with those who do.

Fair lending practices are incorporated into several federal and state laws that make it illegal for lenders to discriminate based on race, color, religion, age, sex or national origin. These include the Housing Financial Discrimination Act, the Equal Credit Opportunity Act, the Home Mortgage Disclosure Act, and the Federal Fair Housing Act. A summary of each is provided below. The summaries are not intended to be relied upon as compliance advice.

### The Housing Financial Discrimination Act:

- Known as the Holden Act, it is intended to prevent discrimination in housing accommodations such as improved or unimproved real estate that is used or intended to be used as a residence, will be occupied by the owners, and is not more than four units.
- A lender is not allowed to discriminate based on race, color, religion, sex, age or national origin regarding the availability of financial assistance for the purpose of improvements, rehabilitation, purchasing, construction, or refinancing.
- Lenders cannot deny loans or adversely vary the terms of loans due to conditions or trends in the neighborhood that are unrelated to the credit history of the applicant.
- A lender cannot utilize inconsistent appraisal practices in determining whether the loan is granted to individuals due to their race, color, religion, sex, age or national origin.

### The Equal Credit Opportunity Act:

- A lender is obligated to notify a borrower of its intentions concerning a loan within a specified period of time, usually thirty days, after a loan application has been received.
- If there are adverse actions from the lender, the borrower is entitled to a written statement as to why the action was taken. An adverse action is in the form of a denial, revocation of credit, a refusal of credit or a change in terms of an existing credit arrangement or other status.
- The lender is subject to punitive damages and actual damages if it fails to comply.

### The Home Mortgage Disclosure Act:

- The Secretary of the Business, Transportation, and Housing Agency investigates and monitors the lending practices and patterns of lenders.
- The Secretary may take actions if it is found that the lender willfully discriminated against any individual based on race, color, sex, religion, age, or national origin.
- If a lender is found to have engaged in such discriminatory practices and patterns that violate the law, the Secretary can recommend that state funds be withheld from the lender.

### The Fair Housing Act:

- The Federal Fair Housing Act of 1969 was created to provide fair housing throughout the United States, barring all racial, religious, or sexual discrimination, private or public, in the sale or rental of real property.
- Designed as a rational means of stating effective policy, the fair housing act implements standards to which Congress has given the highest national priority, giving all citizens the same rights to purchase, inherit, sell, lease, and convey title to real estate personal property.
- Incorporated in its purpose are provisions to prohibit and remedy acts of discrimination. It established procedures to provide protection within constitutional limits for fair housing with the intentions of ending unfair and unwanted biases in the housing market.

Together, these separate acts work hand in hand to prohibit discrimination by lenders and those involved in the mortgage industry and to set a standard of fair play for all citizens, regardless of race, color, religion, age, sex, or national origin.



# EXHIBIT D – LOAN FRAUD STATEMENT

It is the policy of Lender to support the elimination of loan fraud within the mortgage lending industry. All approved Loan Brokers should be advised that a licensed Broker bears the responsibility for all actions, performed in the course of business, of his or her employees and licensees.

The following are examples of prohibited conduct:

Submission of inaccurate information, including false statements on loan applications and falsification of documents purporting to substantiate credit, employment, deposit and asset information or personal information including identity, ownership/non-ownership of real property.

Inaccurate representations of current occupancy or intent to maintain required occupancy as agreed to in the security instrument.

Lack of due diligence by Broker, Loan Officer, Interviewer or Processor, including failure to obtain or divulge all information required by the application and failure to request information as dictated by Borrower's response to other questions that warrant further investigation.

Forgery or misrepresentation of any information, including partially or predominantly accurate information.

Accepting and using information or documentation which is known or suspected to be false or inaccurate. An example of which would include processing multiple owner-occupied loans from a single applicant where information differs on each application.

Permitting an applicant or interested third party to assist with the processing of the loan.

Failure of Broker to disclose any relevant or material information known by Broker which if known by Lender would cause Lender to deny the loan request.

## Consequences of Loan Fraud

The consequences of loan fraud are far reaching and expensive. Lender stands behind the quality of its loan production. Fraudulent loans may not be sold in the secondary market and if sold, will require repurchase by Lender. Fraudulent loans harm our reputation and strain our relationship with Investors.

**The consequences to those who participate in loan fraud are severe.**

### Potential Consequences to the Broker:

- ❖ Criminal persecution, which may result in possible fines and imprisonment.
- ❖ Loss of license.
- ❖ Loss of approval status with Lender.
- ❖ Inability to access lenders caused by exchange of legally permissible information between lenders, mortgage insurance companies, Freddie Mac, Fannie Mae, police agencies and federal and state regulatory agencies, including the Department of Real Estate.
- ❖ Civil action by Lender.
- ❖ Civil action by the Borrower and/or parties to the transaction.

### Potential Consequences to the Borrower:

- ❖ Acceleration of debt as mandated in the security instrument.
- ❖ Criminal prosecution which may result in fines and imprisonment.
- ❖ Civil action by Lender and/or other parties to the transaction.
- ❖ Termination of Employment.
- ❖ Forfeiture of any professional licenses. Adverse, long term effect on credit history.

**Compensation Agreement Effective Date:** \_\_\_\_\_

The Broker Compensation Agreement (“Agreement”) is in effect for all loan applications submitted on or after the date entered above until a change with a new Agreement is received and approved by the Client Administration department of Carrington Mortgage Services, LLC (CMS). For any change, you may submit a new Agreement no less than sixty (60) days from the last plan change. Please send a completed Agreement to our Client Administration department at [ClientAdministration@carringtonms.com](mailto:ClientAdministration@carringtonms.com). Requests to change the current Lender Paid plan will go into effect on the later of the above Compensation Agreement Effective Date or the first business day after receipt and approval by Carrington.

**COMPENSATION ELECTIONS**

CMS is currently offering the below for Lender Paid compensation plans. Please select a compensation plan best suited for your business. Consider your overhead costs and other compensation factors when selecting the appropriate plan.

1) Please select from one of the available compensation percentages\*:

<input type="checkbox"/> 1.00%	<input type="checkbox"/> 1.25%	<input type="checkbox"/> 1.50%	<input type="checkbox"/> 1.75%	<input type="checkbox"/> 2.00%	<input type="checkbox"/> 2.25%	<input type="checkbox"/> 2.50%	<input type="checkbox"/> 2.75%
--------------------------------	--------------------------------	--------------------------------	--------------------------------	--------------------------------	--------------------------------	--------------------------------	--------------------------------

\* Percentage of Total Loan Amount.

2) In addition to the compensation based on the percentage of Total Loan Amount, you may request an additional flat fee of \$695 for plan percentages of 2.5% or less. **Check this box if you wish to be paid the additional flat fee:**

3) To select a minimum and/or maximum amount that will restrict the total amount of your compensation, please complete the section below. If no selection is made, the choice will default to “No Minimum/Maximum Amount”:

<b>Minimum:</b>	<input type="checkbox"/> No Minimum Amount	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$2,000	<input type="checkbox"/> \$2,500	<input type="checkbox"/> \$3,000
<b>Maximum:</b>	<input type="checkbox"/> No Maximum Amount	<input type="checkbox"/> \$10,000	<input type="checkbox"/> \$15,000	<input type="checkbox"/> \$22,500	

4) Broker is eligible for either Borrower or Lender Paid compensation. When broker elects Borrower Paid compensation, the total borrower paid compensation including broker fees, origination fees, processing fees, or other broker charged fees is capped at what the broker could earn for that loan under their elected lender paid compensation program.

**ADDITIONAL PROVISIONS:**

- I understand that this compensation selection applies to all loans submitted with Lender Paid broker compensation per the Broker Compensation Agreement then in effect.
- I understand that payment of compensation must be properly disclosed per all legal and regulatory requirements.
- I understand that I cannot collect compensation by any other means or from any other party in transactions with Lender Paid broker compensation.
- I will not steer or direct a consumer to consummate a certain loan transaction so that I will receive greater compensation.
- In order to ensure borrowers are not charged excessive or unfair fees in connection with a residential mortgage loan transaction, and to ensure my compensation is commensurate with services I perform, I cannot pass third party processing fees on to the borrower as a separate charge on Lender Paid transactions. If a third party processing fee is charged, I am not eligible for Lender Paid compensation that includes the additional \$695.00 Flat Fee.
- I understand that when compensation changes from Lender Paid to Borrower Paid in a single transaction, the Borrower will need to provide a statement requesting the change and the reason for the change.

I understand that as a Broker I am responsible for complying with all aspects of TILA, including but not limited to, compensation to my Loan Officers. If I select a Borrower Paid plan for a specific loan, I must compensate the Loan Officer on either a salary or hourly basis. Bonuses are allowed as long as they are not based on a specific loan. For example, bonuses are allowed to be paid on overall volume or quality. If I select a Lender Paid plan for a specific loan, I may compensate the Loan Officer on a fixed percentage of the loan amount with or without a fixed minimum or maximum dollar amount, but cannot vary with different levels or tiers of loan amounts. I may also split the Broker’s compensation with the Loan Officer as long as the amount is a fixed percentage or fixed dollar amount. I may not pay the Loan Officer on a loan’s terms or conditions or





# BROKER COMPENSATION AGREEMENT

interest rate. I may not compensate a Loan Officer on factors that are considered proxies such as the credit score or debt-to-income ratio. If I have multiple branches with the same NMLS number, all Loan Officers of each branch must only be paid based on the compensation agreement in place for their branch, and may not submit loans through another branch on a different compensation agreement. If I choose to submit one loan under a Borrower Paid plan and another loan under a Lender Paid plan, I must still pay each Loan Officer in accordance with TILA as stated above. I understand that I must have written compensation agreements in place with my Loan Officers.

These compensation agreements may change periodically but cannot change by loan.

I understand and acknowledge that Carrington Mortgage Services, LLC reserves the right to audit my compliance with this Agreement as it deems appropriate.

I represent and warrant that I have the authority to sign this document on behalf of the Company listed below:

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Company NMLS Number

\_\_\_\_\_  
Broker of Record Name and NMLS Number

\_\_\_\_\_  
Broker of Record Email Address

\_\_\_\_\_  
Broker's Signature

\_\_\_\_\_  
Date

If this Compensation Agreement is for a branch office of the broker and is separate from the plan for the Company, please complete the branch office location below.

\_\_\_\_\_  
Branch Street Address, City, State and Zip Code

\_\_\_\_\_  
Branch NMLS Number

# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

<b>Social security number</b>	
<b>or</b>	
<b>Employer identification number</b>	

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ►	Date ►
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



## ROSTER OF MORTGAGE LOAN ORIGINATORS AND LOAN PROCESSORS

**Company Name:** \_\_\_\_\_

Please list all loan officers (LOs) and processors (LPs) originating and processing loans on behalf of your company. Please indicate if the person is an MLO, LP, or performs both in the column indicated.

	User Name (If LO, name per NMLS records)	Location (City/State)	NMLS #	Email Address (This will be the users login name)	Cell No. / Work No.	MLO, LP or Both	State(s) Licensed
1							
2							
3							
4							
5							
6							
7							
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9							
10							
11							
12							
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25							
26							
27							
28							

**PLEASE NOTE: You may provide your own list of loan officers and loan processors in a spreadsheet format.**



# VA AUTHORIZED AGENT SPONSORSHIP FORM

Approved Brokers requesting approval to be a VA authorized agent for Carrington Mortgage Services, LLC or requesting a renewal, please complete this form and submit it to us, along with a check for \$100.00 made payable to the **Department of Veterans Affairs**.

NMLS ID:	
Company Name:	
DBA: (if applicable)	
Main Office Address:	
City, State, Zip:	
Broker Tax ID #:	
Broker of Record/Contact Name:	
Broker/Contact Email Address:	
Broker/Contact Telephone #:	
Fax Number:	
VA ID Number: If previously issued by VA	

Please make check payable to the **Department of Veterans Affairs**. Send check and this completed form to:

Carrington Mortgage Services, LLC  
Attention: Client Administration Department  
1600 South Douglass Road, Suites 110 & 200-A  
Anaheim, CA 92806

**Note:** Broker must be licensed in any state in which originations will occur. Carrington Mortgage Services, LLC must provide the Broker's information to the Department of Veteran's Affairs for approval and issuance of a VA ID number.