



## VA AUTHORIZED AGENT SPONSORSHIP REQUEST

Approved clients requesting sponsorship to be a VA authorized agent for Carrington Mortgage Services, LLC or requesting a renewal of their sponsorship must:

1. Complete Part II of the attached VA form 26-8736c to be submitted to Carrington.
2. Make a **\$100 payment by Check or Credit Card** following the instructions below:
  - a. Check: Attach a check for **\$100.00** made payable to **Carrington Mortgage Services, LLC** and send the completed form and check to:

**Carrington Mortgage Services, LLC**  
**Attention: Client Administration**  
**1600 South Douglass Road, Suite 110**  
**Anaheim, CA 92806**

- b. Credit Card: Indicate Credit Card in **Section 7** and the email address of the person handling the payment in **Section 8B** of the attached form and a payment link will be sent to that email address.

If you need any assistance or have any questions regarding this process, please contact us at [ClientAdministration@CarringtonMS.com](mailto:ClientAdministration@CarringtonMS.com) or at 949-517-5703.

**Note:** Client must be licensed in any state in which a VA origination will occur. Carrington Mortgage Services, LLC must provide the agent's information to the Department of Veteran's Affairs for approval and issuance of a VA ID number.



## REQUEST FOR AGENT RECOGNITION

**IMPORTANT - READ THE INFORMATION AND INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS FORM.**

**PRIVACY ACT INFORMATION:** Agents cannot be approved to process loans for a sponsoring lender unless a completed application form has been received (38 U.S.C. 3702 and 3710). We need this information to establish sponsor-agent relationships. VA will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or Title 38, Code of Federal Regulations 1.576 for routine uses (for example: authorize release of information to Congress when requested on behalf of a lender) as identified in the VA system of records, 55VA26, Loan Guaranty Home, Condominium and Manufactured Home Loan Applicant Records, Specially Adapted Housing Applicant Records, and Vendee Loan Applicant Records - VA, published in the Federal Register.

**RESPONDENT BURDEN:** Agent recognition must be obtained prior to closing any loans using the sponsor-agent relationship. Title 38, U.S.C., section 3702 and 3710 authorizes collection of this information. We estimate that you will need an average of 5 minutes to review the instructions, find the information, and complete this form. VA cannot conduct or sponsor a collection of information unless a valid OMB control number is displayed. You are not required to respond to a collection of information if this number is not displayed. Valid OMB control numbers can be located on the OMB Internet Page at <http://www.reginfo.gov/public/do/PRAMain>. If desired, you can call 1-800-827-1000 to obtain information on where to send comments or suggestions about this form.

### PART I: SPONSORING LENDER INFORMATION

1A. NAME OF SPONSORING LENDER

1B. SPONSOR VA-LENDER ID

2A. SPONSOR POINT OF CONTACT (POC)

2B. POC E-MAIL

2C. POC TELEPHONE NUMBER

### PART II: AGENT INFORMATION

3A. NAME OF AGENT (*Include DBA, if applicable*)

3B. NMLS Number

4. AGENT VA ID NUMBER (*10 Digits*)

5. AGENT FEDERAL TAX ID

6. AGENT HOME OFFICE ADDRESS

7. FORM OF PAYMENT *Check Credit Card*

8A. AGENT POINT OF CONTACT (POC)

8B. POC E-MAIL

8C. POC TELEPHONE NUMBER

### PART III: REQUIRED DOCUMENTATION

A. APPLICATION FEE: \$100 MADE PAYABLE TO CARRINGTON MORTGAGE SERVICES, LLC VIA CHECK OR CREDIT CARD

B. SIGNED CORPORATE RESOLUTION OR BLANKET CORPORATE RESOLUTION